

REGISTRATION CHANGES (DROP/ADD) FOR SPRING TERM 2008

Student Number _____ *Name* _____ *Class '11 '10 '09 '08 Other*

If this form is received in the University Registrar's office by 4:30 p.m. on Thursday, April 24, 2008 (with signatures of each add instructor(s) and adviser), no fee is due. After 4:30 pm on Thursday, April 24 and before 4:30 pm, Friday, May 9, you must also obtain each drop instructor's signature and a dean's approval is also required. The fee is \$25. After May 9, students must also receive approval to submit a late drop/add from the Faculty Executive Committee. The fee is \$50 through the end of the term.

<u>Dept abbrev</u>	<u>Course #</u>	<u>Sec #</u>	<u>Credit</u>	<u>Instructor/Department Permission</u> (Drop instructor required after 1 st week of term)
Courses to be dropped:				
Drop _____	_____	_____	_____	_____
Drop _____	_____	_____	_____	_____
Drop _____	_____	_____	_____	_____
Drop _____	_____	_____	_____	_____

Courses to be added:				<u>(Signatures required for all added courses)</u>
Add _____	_____	_____	_____	_____
Add _____	_____	_____	_____	_____
Add _____	_____	_____	_____	_____
Add _____	_____	_____	_____	_____
Add _____	_____	_____	_____	_____

Spring term overload and underload: A student must obtain an academic dean's approval (Dobin, Ikeda, Knapp, Peppers, Straughan, Leonard) for 9 credits and Faculty EC approval (see Dean Peppers) to take 10 or more credits or fewer than 3 credits.

P.E. Courses: For 100- and 200-level P.E. courses only the P.E. office approval on every drop and add is required (no adviser or dean signature necessary). Faculty EC action is required after May 9th.

Please double check all prerequisites of the courses you are adding.

Minimum \$25 charge if submitted after 4:30 p.m. on Thursday, April 24
Comments:

Adviser signature _____ Date _____
(not required if only changing sections of the exact same course or for 100-200 level P.E. courses or for non-credit labs)

Dean's approval _____ Date _____
Dean Dobin, Ikeda, Knapp, Peppers, Straughan or Leonard if new registration totals less than 3 or more than 8 credits or if submitted after the drop/add period. _____ Credit load approved
UR April 2008